

**Parish Pastoral Council Meeting Minutes**

**Date: October 23, 2014**

**Place: Parish Activities Center**

Fr. Colarusso	P	Dino Cuscuna	P	Joanne Fitzpatrick	-	Carmen O'Rourke	-
Deacon Sumner	P	Jim Dudley	-	Roc O'Connell	P	Freddy Santosuosso	P
John Barrette	P	Jack O'Brien	P	Judy Doherty	P	Vanessa Santosuosso	P
		Lisa Tavoletti	P	Bill Monagle PFC	P		

P = Present at meeting

The meeting commenced at 7:36 PM with an opening prayer by Fr. Colarusso.

1. Meeting minutes from the previous meeting were unanimously approved as written.
2. Financial Update presented by Bill Monagle of the Parish Finance Council (PFC).
  - Profit and Loss statements for July 2013 through June 2014 were handed out.
    - All bills are paid, but there is approximately \$10,000 deficit for the time period.
  - The PFC is planning to present a financial summary and publish a report for the parish at a later date this year.
  - PFC is preparing for annual financial audit.
  - Offertory: 360 families make regular donations (via envelope or EFT) to the offertory and another 40 make one-time annual gifts.
  - Religious Education:
    - Tuition only covers half of the program cost.
    - 150 Religious Education families pay tuition but there is record of other financial contributions.
    - Response to letter requesting contributions towards parking lot: 1 family donated \$500.
    - *PFC recommends considering a 2-tier fee structure to encourage regular donations through envelopes or EFT.*
  - Capital Campaign
    - Reviewing pledges. Approximately \$120,000 remaining pledges as 3-year campaign comes to a close. Assuming that \$20,000 in pledges will not come in for various reasons (moved out of parish, financial hardship, etc.)
    - Parish has \$97,000 line of credit to cover expenses until remaining pledges are paid.
  - Proposed Increased Offertory Program managed by Our Sunday Visitor (publishes our bulletin)  
Goal would be to cover deficit and capital expenditures.  
Cost would be \$8500 for up to 450 families.  
*PPC advised to not pursue another financial appeal at this time. Recommendation was made that when PFC makes their financial presentation to mention that an extra \$2-3 per family each week would close the \$10,000 deficit.*
3. Parish Life Assessment / Parish Survey
  - Survey was reviewed and revised. Vanessa will incorporated edits into final survey.
  - PPC recommended that survey be conducted after the PFC report is presented.
4. Closing Prayer – Fr. Colarusso

**Meeting adjourned at 9:00 PM**

**Next Meeting:** November 13, 2014 in the PAC 7:30-9:00 PM  
Opening prayer: Jack O'Brien

**Respectively submitted, Dino F. Cuscuna**